

# **Policy Internship: Information Document**

## **ABOUT**

Indian Road Safety Campaign's Policy program is essentially a 2.5-month internship that encourages and equips students to take effective action for road safety in their local areas, by liaising with relevant stakeholders.

Guided by experts, mentors and the team of Indian Road Safety Campaign, students undertake collaboration with civic bodies, traffic police, the general public, and any other appropriate stakeholders to tackle issues related to road safety and infrastructure.

Everyday observations such as non-functioning traffic lights, lack of traffic signs, potholes, etc that make their surroundings unsafe come under focus during this internship. Instead of waiting for others to take action, students become agents of change.

## **VISION**

Indian Road Safety Campaign believes that it is the need of the hour to engage in a collective endeavor to build a safer India. Reaching the youth and engaging them on the ground level through the policy program is one of the many steps we need to take to achieve our 10-year multistakeholder roadmap to reduce road crash fatalities and achieve vision zero.

This document will help you understand the purpose and methods of each phase. There are a total of 5 phases with 2 tasks in each phase. Completion of all 5 phases is mandatory to deem the internship as completed.

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## **Understanding the Phases**

### **PHASE- 1**

**Aim:** Identification of a location that has problems related to road-safety (with many cases of accidents or an identified black-spot) or a major traffic-related issue.

- The problems can be related to various topics like - traffic signal, speed-breaker, road-signs, sightlines, crossing, junction, roundabouts, etc.
- The problem should affect a large number of stakeholders on the road and would have caused a large number of accidents previously.

### **Task 1**

**Field Visit and Problem Area Identification-**

- The teams will identify a location that has issues of road safety wherein they will be required to click photographs and shoot videos to show the work that they have done.

Resources-

[https://solveirsc.s3.amazonaws.com/Resource\\_File/cc58c30b86db439faa120e9c4e5bbac1.pdf](https://solveirsc.s3.amazonaws.com/Resource_File/cc58c30b86db439faa120e9c4e5bbac1.pdf)

- Research on the past record of the problem like the number of accidents, type of accidents (4 wheelers, 2 wheelers, etc), causes of the accident, age group of the people involved and so on. This information can be obtained by filing a Right to Information (RTI).

How to File an RTI-

[https://solveirsc.s3.amazonaws.com/Resource\\_File/7c6563b7d2394bf19f8406baacd35a1c.pdf](https://solveirsc.s3.amazonaws.com/Resource_File/7c6563b7d2394bf19f8406baacd35a1c.pdf)

## **TASK-2**

### **Research and development on Problem Area**

Collate the data and make a report with extensive online research from multiple websites, documents and research papers. Add the relevant links under reference.

Resource-[https://solveirsc.s3.amazonaws.com/Resource\\_File/1ab6dbeadd5542749df085af2eaab721.pdf](https://solveirsc.s3.amazonaws.com/Resource_File/1ab6dbeadd5542749df085af2eaab721.pdf)

#### NOTE:

- o Make a proper document supporting the need to study that locality. Use newspaper clippings, FIRs, news video clippings, etc. to formally support the “need for study”.
- o You will be awarded points on the strength of proofs/formal reports, which you will be providing for supporting your study. (Points weight- FIRs >News>Images ), FIR’s would be more appreciated.
- o Depict the stakeholders who are affected by the problems and also the nature in which they are affected.

## **PHASE-2**

**Aim:** Interview the stakeholders of the locality to further analyze the existing problems. Take possible suggestions for solutions from them. Please refer to the checklists while taking the surveys. (The questions of checklists should be kept in mind while conducting the surveys). There should be interviewing of at least 5 categories of stakeholders (categories include - private vehicles, policemen, shopkeepers, auto drivers, e-rickshaw drivers, cab drivers, truck drivers, bus drivers, etc.)

## **TASK-1**

**Survey of relevant stakeholders-** Interview the stakeholders of the locality to further analyze the problems existing.

Survey of 4-wheeled vehicles- Local 4-wheeler surveys such as Truck, Cab, E-rickshaw, Roadside Vendor, etc. Record audios and videos of the surveys.

### **TASK-2**

**Road Safety Audit-** The teams will be required to work on the detailed Road Safety Audit. The steps for the guidance have been given in the resources link.

Resource-[https://solveirsc.s3.amazonaws.com/Resource\\_File/8f32438f0bce4eae843cf444ab664959.pdf](https://solveirsc.s3.amazonaws.com/Resource_File/8f32438f0bce4eae843cf444ab664959.pdf)

NOTE:

- o It is not necessary to answer all the questions from a topic but only summarized answers in short points have to be given about the status of the relevant topics about the locality.
- o The answers should be supported by statistical data of the surveys taken. (Supported via figures and graphs)
- o Points would be awarded on the quality of questions asked in the survey and relevancy of the survey with respect to the statements. (Points - Answers of relevant checklist topics - 10, Videos- 10, Audios - 5).

### **PHASE-3.**

**Aim:** You have to do proper case-study analysis in order to find out the most feasible solutions to the problem with the cost-benefit analysis of the solutions suggested. You have to conduct surveys in this phase for verification of the solutions that have been identified. The solution statements must be supported by statistical data from surveys and case studies.

### **TASK-1**

**Create a solution framework accompanied by a case study analysis-**

- Do a proper case study analysis in order to find out the most feasible solution of the problem.
- Design the solution along with a case study and powerpoint of your solution. Add all of your research material including results of surveys, audits to this.

### **TASK-2**

**Final Solution Submission(post mentor remarks)**

- Present your solution to the appointed mentors/team IRSC in the form of a powerpoint presentation and ask for feedback and points to work on.
- This involves making the final plan of action and ensuring that proper implementation of your solution takes place in the selected area.

NOTE:

- o The solution should be described in detail with the proper design and technicalities required for implementation. At this stage, our expert panel would be there to help you.
- o Points would be awarded on the clarity, feasibility, and efficiency of the solution.

#### **PHASE-4**

**Aim:** Get your solution implemented by visiting the relevant local authorities. Make a summarized final report of all the 3 phases for presenting to local authorities.

#### **TASK-1**

##### **Final Report Submission**

- Make a final summarized report from the feedback received from your mentor.
- The final presentation in front of the authorities will take place at this stage.

#### **TASK-2**

##### **Final Presentation to the Authorities-**

- Make a summarized final powerpoint presentation of all 3 phases for presenting to authority. (You can carry the hard-copy of the formal offer letter sent by Indian Road Safety Campaign to the authorities.)
- Ensure proper implementation of solutions by getting relevant proofs and signatures on the official letterhead from the authority.
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##### **NOTE:**

- o You can carry the hard-copy of the formal offer letter sent by IRSC to the authorities.
- o We would guide you for “which authority to be visited”.
- o Points would be awarded for the strength of proofs presented. (Points - Stamp and Sign on the formal document for acceptance of solution - 15, Stamp and sign on report - 5, Any other relevant proof -5).

#### **PHASE-5**

**Aim:** Make a report of the implementation of your solution in the location, i.e. survey the location for the impacts brought about by your solution suggestions.

#### **TASK-1**

**Concluding report-** Make a report of the implementation of your solution in the location i.e. survey the location for the impacts brought about by your solution suggestions. Include the analysis of stakeholders who are benefited from your solution in your report. Include the pictures which show the changes proposed by you and also the improvements as a result of your efforts.

### **Examples**

Below you will find some examples from previous policy interns on how to create a final document and what the final product/implementation looks like. For any other queries, feel free to contact us.

[https://drive.google.com/drive/u/0/folders/13pMWsK-pHbzq5hYoZeRN196J\\_Qksol9K](https://drive.google.com/drive/u/0/folders/13pMWsK-pHbzq5hYoZeRN196J_Qksol9K)

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